

# Lesson 1

Name: \_\_\_\_\_

Date: \_\_\_\_\_

## Paragraph and Short Essay Worksheet for Speaking

Paragraphs are groups of sentences that have a single idea. A paragraph typically includes:

### Structure of a paragraph

- **Topic Sentence:** → Write a sentence that states the main idea or topic of a paragraph.
- **Supporting Sentences:** → Write facts or descriptions that relate to the topic.
- **Concluding Sentence:** → Re-word(phrase) the introduction to sum up the ideas in the paragraph and bring it to a close.

- A topic sentence is the most important sentence in a paragraph.

**Topic Sentence** = 'The topic' + 'The controlling idea'

Examples: 1. You should be wearing sunscreen during the day.  
 (a topic) (a controlling idea)

2. Camels have amazing survival skills built into their bodies.  
 (a topic) (a controlling idea)

- **Supporting sentences** after a topic sentence have to give more information about the Controlling idea, 'amazing survival skills'.

### Example

**Topic Sentence = Topic + Controlling idea**

A hurricane is the most powerful storm known on Earth.

**Supporting Sentences**  
controlled by the controlling idea 'follow these steps'

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It forms over warm ocean waters off the coast of the tropics, becoming a gigantic swirling mixture of air and water. It can grow to between 100 and 900 miles wide. Wind speeds can average 75 miles per hour or more. Hurricanes do the most damage to coastal cities because they quickly lose their strength as they move over land. As you can see, hurricanes are so large and powerful that their swirling clouds can be seen from space.

**Concluding Sentence**

- **Characteristics of Effective Concluding Sentence**

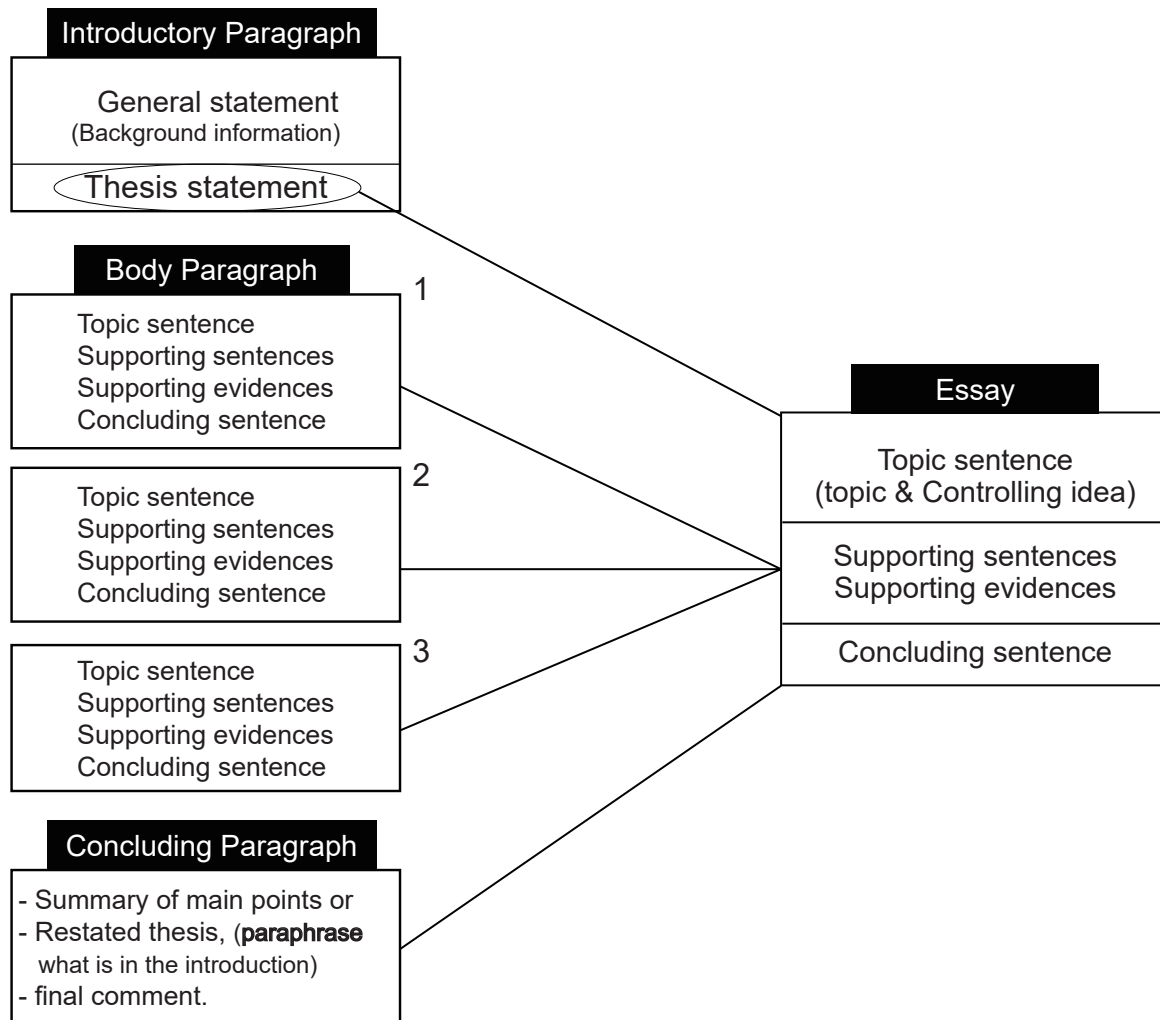
It is important for you to know how to write effective concluding sentence.

Some characteristics include:

- Reviewing main points mentioned in a paragraph
- Restating(**paraphrasing or reword**) the topic sentence
- Do not introduce new ideas or topics

## Academic Essay Structure Worksheet for Speaking

In well-written paragraphs or essays, students present information in a logical order. Notice how the three parts of a paragraph correspond to the three part of an essay.



In an essay introduction, the writer stimulates the reader's interest gives general or background information about the topic. Then the writer presents a **thesis statement**, usually at the end of the introductory paragraph. Like the topic sentence of a paragraph, the thesis statement of an essay names the specific topic and writer's **controlling idea** about it. Each paragraph of the body develops a subdivision of the topic. The **conclusion**, like concluding sentence(s) in a paragraph, can restate the topic and controlling idea, summarize or review the main points discussed in the body, and/or present a writer's final statement about the topic.

An essay has **coherence**(logical organization) and **unity**(a focus on one topic), just as a paragraph does. Transition signals link the paragraph into a cohesive whole.

# Lesson 1

## Paragraph Worksheet for Speaking Tips

Instruction: For the teacher

Time: Only 1 minute for each student

1. A teacher should ask each student to give a 1 minute speech on the topic below.  
(Maximum is strictly limited to 1 minute)
2. Evaluate their presentation skills and give advice to improve their oral skills.
3. Students will be assessed on how well they speak in a formal situation to the public.

### TOPIC:

It is sometimes said that borrowing money from a friend can harm or damage the friendship. Do you agree? Why or why not? Use reasons and specific examples to explain your answer. (120 words)

### Tips

- 1. "Once money is involved, relationships become complicated."
- 2. You should only lend money to people who can pay it back.
- 3. The creation of debt between friends creates distrust.
- 4. Continual nagging for financial help will break a relationship.
- 5. It is highly possible that asking you for money may become a habit if you accept even once.
  
- 6. First and foremost, S + V
- 7. In this way, S + V
- 8. Following this line of thought, S + V
- 9. Because of this, S + V
- 10. Thus, S + V

### REMEMBER:

Prepare a 7-10 sentence for a paragraph to give a speech, including  
1. a topic sentence; 2. supporting sentences; 3. a concluding sentence.

- \* A paragraph is a group of sentences telling about a single idea or topic.
- \* The topic sentence in English should get the paragraph started.
- \* The topic sentence contains a topic and a controlling idea.

# Lesson 1

**Topic:** It is sometimes said that borrowing money from a friend can harm or damage the friendship. Do you agree? Why or why not? Use reasons and specific examples to explain your answer.

Topic Sentence

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Supporting Sentences

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Concluding Sentences

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## Writing & Speaking Report

Teacher's Signature: \_\_\_\_\_ Please make a ✓ if a student achieves this.

Marking Section	0%	40%	60%	70%	80%	90%	100%
Stay on Topic							
Attention grabbing opening							
Topic Sentence							
Controlling Idea							
Provided examples or reasons							
Fluency/Speed							
Vocabulary							
Spoke out Loud (Said Your Words Clearly)							
Eye Contact							
Pronunciation							
Teacher's Comment							